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10 February 1960

MEMORANDUM FOR THE RECORD

SUBJECT: Inter-Agency Committee on ADP--Report
on ADP Orientation and Training, December 1959

1. Reference report, if approved and acted upon, will have very definite training implications for CIA and OTR. The report recommends establishment of a federal agency service and training center for ADP matters. The training that such a center would conduct embraces appreciation-type training, state-of-the-art seminars, and training of systems analysts. The report recognizes that establishment of such a center will require many months. In the interim, it recommends that the Bureau of the Budget and the National Bureau of Standards provide the type inter-agency service and training that would later be taken over by a federal center.

2. CIA, particularly DD/I, has a sizable and growing demand for ADP appreciation training. It has a lesser demand for state-of-the-art seminars and for systems analysts training. DD/P and DD/S probably have only marginal requirements in these fields.

3. The WALNUT project in DD/P is the only ADP system which they have on the horizon and the very specialized nature of this equipment will probably continue to dictate that all training in this system be under the aegis of IBM.

4. DD/S has no plans for ADP equipment beyond its computer, ^{which the} Comptroller will operate beginning next fall. Most of the persons who will use this equipment have already been trained by the manufacturer and no significant future training requirements for other ADP purposes are forecast.

5. DD/I has quite a push on to automate all of its processes which lend themselves to such treatment. A special Feasibility Task Force, under the interim chairmanship of [REDACTED] and the permanent chairmanship of [REDACTED] (who returns next summer from a two-year external training program), has been established reporting directly to Mr. Amory. This team is a permanent organization quartered in Central Building with a charter to examine the whole DD/I complex and recommend automating its functions wherever feasible. Thus the DD/I is generating quite sizable requirements for ADP appreciation training and for state-of-the-art seminars. Later when specific recommendations are made by the Feasibility Team and are approved by DD/I, there will be requirements to train systems analysts.

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6. [REDACTED] of the Management Staff is CIA's representative on the Inter-Agency Committee on ADP. He says that while the Federal Government is quite likely to establish ultimately an Inter-Agency ADP Service and Training Center, it probably will not do so within the next two years, and he foresees little likelihood that the Bureau of the Budget will step in and conduct any ADP training on an interim basis. Thus the implications of the referenced report, while important to note, are futuristic. At this point I think we need only be aware of what the Inter-Agency Committee on ADP is thinking and keep in touch with [REDACTED] regarding future developments. Meanwhile, any ADP training requirements that CIA is generating will have to be satisfied through media presently available to us.

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